

State Audits Continuing Education Credits

If you received a letter from the State regarding an audit of your continuing education (CE) credits, you will need to send in a *COPY* of your CE documentation for the licensure period being audited.

This can include:

- a) X-Ray News™ credits
If you have participated in X-Ray News readings, you will receive a Summary Report for these credits. *Make a copy to send to the State.*
- b) RES Classes for CE or seminars you attended
If you attended a RES Course for CE or a seminar, you received a Certificate that day showing the hours for that approved activity. *Make a copy to send to the State.*
- a) RES CE Certificate for upgrade course hours
If you took a course to upgrade your license (*for example, Skull/Sinus or Spine*), send a copy of your CE Certificate for the upgrade course. *Make a copy to send to the State.*

If you took a course for upgrade from RES (Radiology Education Seminars), you received documentation to use for CE as follows:

Chest Course	= 11 credit hours
Extremities Course	= 25 credit hours
Skull/Sinus Course	= 18 credit hours
Spine Course	= 25 credit hours
Bone Densitometry Course	= 24 credit hours

If you took a course for upgrade *other than* from RES, ask your **Course Provider** to give you a written statement of documented course clock hours for *their* courses.

DON'T PANIC

If you are audited, and if your CE credits don't match the audit coverage period, make sure you make these credits up within the time given to reply, *and* write a letter to the Board to send in with your CE documentation. In the letter, explain why you did not get your credits within the coverage period, and show that you have made up the credits. Your letter will be submitted to the Board for their consideration.

If you take X-Ray News, once your certificate coverage period is an even 24 months, your subscription should cover whatever period you are on, since X-Ray News provides 10 credits per year, and your requirement is 20 every two years. In any given 12 to 24 month coverage period, you should have the necessary credits.

If you receive your CE from X-Ray News or any RES course, we will keep your records for the required four (4) years.

Need more CE credits?

Go to:

- X-Ray News at: www.resxrn.com and click on *Continuing Education* on the top Menu
- RES Classes for CE at: www.resxrn.com and click on *Continuing Education* on the top Menu
- RES Classes for upgrade at: www.resxrn.com and click on *Classes* on the top Menu